



HANNIBAL CENTRAL SCHOOL DISTRICT

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CHRISTOPHER A. STAATS

Superintendent of Schools

July 31, 2020

Dear Warrior Families,

I hope this message finds you and your family well. Over the past several weeks, everyone here at the Hannibal Central School District has worked hard to review regulations and monitor all of the guidance we have been receiving about our return to instruction for this fall.

On or about August 7, 2020, Governor Cuomo will offer guidance related to how we are to return to instruction in September. In the meantime, we have been required to prepare three different models of how we will provide our students with a meaningful instructional program. Additionally, I have met the requirement to post on our website our assurances that the Hannibal Central School District is committed to meeting all expectations that New York State requires of schools for this return to instruction.

Although I hope and dream that we can all be together very soon without worries and concern, it is not the world we currently are living in. For those who know me, I obsess about our students and consider them to be family. With that said, I worry about everyone's health and need to demonstrate a leadership model that promotes the healthiest conditions possible for our students and our staff. Our administrative team has received a tremendous amount of feedback from our stakeholders and we have worked to create the best instructional environment we can for the start of the school year.

Over the course of the next week, each family will receive a survey to complete. The survey will include some guidance for returning students to school. We will ask that parents notify us of their intent to:

- Return their Pre-K through sixth grade students to school or request remote learning;
- Share whether they will depend on school buses as transportation, or communicate if their child will be dropped off/picked up by a family member;
- Describe what kind of internet access each family currently has, so we can support everyone should we need to shift and go to a solely remote learning environment for a period of time.

Every student in the district will receive a Chromebook to start the year off whether they attend school in person or are a remote learner.

Based on what we are told by the Governor and the Department of Health, the three models that we are preparing for include:

Completely Remote Learning Model:

All students would be provided with a Chromebook and provided with daily instruction. There will be requirements for students to engage in online learning on a daily basis and their work will be graded. Please understand, this is not our preferred model to offer initial instruction and want you to know that if we are required to instruct solely online, that our programming will be updated to provide all students with predictable access to their teachers, have clear expectations for the quality of work that is expected, and resume traditional grading and report cards. Daily attendance and participation will be required. It is important to understand that the remote learning that would occur in the Fall of 2020 will be very different than the learning that occurred in the Spring of 2020. The program will be structured and we'll depend on our families to support a schedule for "this is school time" in their homes.

Full In Person Model:

This is our dream! We do not expect to be able to receive the green light to fully welcome everyone back in September following all social distancing requirements immediately. This is the model we "are building towards." Although we may be able to start with a "blended model," we are constantly reviewing available staffing to begin welcoming back secondary (grades 7-12) students on a predictable basis.

Blended Model Requiring Following Guidelines for Social Distancing and Precautions:

This is the model we believe we will be starting the school year off with in September as long as the Governor and Department of Health give New York State Schools the "go ahead." The plan is as follows:

Universal Pre-Kindergarten:

Traditionally, our Pre-K is split into a morning and an afternoon session and students attend school at **Fairley Elementary School**. We will change that to bring our classes in for a **full day**, on an **every other day** basis. (Think of it as an A Day for Morning Session and B Day for Afternoon Session.) We will serve our Pre-K students breakfast and lunch as part of their full day program at Fairley Elementary.

Kindergarten through Third Grade:

Each of our teachers will have a teaching assistant in their classroom in **Fairley Elementary**. The class list will be divided in half and the teacher will be given two rooms. The teacher and teaching assistant will move between the rooms as instruction takes place. I am attaching a sample of the school day under this as an example of what a student's day may look like. We are using nearly every classroom in the building so that we may socially distance our students as required throughout the day. Remember, next week parents will receive some guidance and a survey to determine whether their family members will be in attendance or requesting remote access to instruction.

K	1	2	3
9:00 - 9:40 BREAKFAST MORNING MEETING			
9:40 - 10:40 ELA	9:40 - 10:40 ELA	9:40 - 10:40 ELA	9:40 - 10:10 ELA
10:40 - 11:00 WELLNESS BREAK	10:40 - 11:00 WELLNESS BREAK	10:40 - 11:00 WELLNESS BREAK	10:10 - 10:55 SPECIALS
11:00 - 11:30 ELA	11:00 - 11:35 LUNCH	11:00 - 11:30 ELA	10:55 - 11:55 ELA
11:30 - 12:05 LUNCH	11:35 - 12:35 MATH	11:30 - 12:15 SPECIALS	11:55 - 12:05 WELLNESS BREAK
12:05 - 12:35 STRUCTURED PLAY	12:35 - 1:20 SPECIALS	12:15 - 12:50 LUNCH	12:05 - 12:40 LUNCH
12:35 - 12:45 WELLNESS BREAK	1:20 - 1:30 WELLNESS BREAK	12:50 - 1:50 MATH	12:40 - 1:10 STRUCTURED PLAY
12:45 - 1:45 MATH	1:30 - 2:00 STRUCTURED PLAY	1:50 - 2:00 WELLNESS BREAK	1:10 - 1:20 WELLNESS BREAK
1:45 - 2:30 SPECIALS	2:00 - 2:30 ELA	2:00 - 2:30 STRUCTURED PLAY	1:20 - 2:30 MATH
2:30 - 2:40 CLOSING CIRCLE			
2:40 - 3:00 DISMISSAL	2:40 - 3:00 DISMISSAL	2:40 - 3:00 DISMISSAL	2:40 - 3:00 DISMISSAL

Fourth through Sixth Grade:

Each of our teachers will have a teaching assistant in their classroom and instruction will occur at **Dennis M. Kenney Middle School**. The class list will be divided in half and the teacher will be given two rooms. The teacher and teaching assistant will move between the rooms as instruction takes place. I am attaching a sample of the school day under this as an example of what a student's day may look like. We are using nearly every classroom in the building so that we may socially distance our students throughout the day. Remember, next week parents will receive some guidance and a survey to determine whether their family members will be in attendance or requesting remote access to instruction.

4	5	6
7:45 - 8:15 ARRIVAL / BREAKFAST	7:45 - 8:15 ARRIVAL / BREAKFAST	7:45 - 8:15 ARRIVAL / BREAKFAST
8:15 - 8:30 MINDFULNESS	8:15 - 8:30 MINDFULNESS	8:15 - 8:30 MINDFULNESS
8:30 - 9:00 ELA	8:30-9:40 CORE BLOCK 1 (ELA or MATH)	8:30-9:40 CORE BLOCK 1 (ELA or MATH)
9:00 - 9:40 SPECIALS	9:45-10:25 SPECIALS	9:40-10:50 CORE BLOCK 2 (ELA or MATH)
9:45 - 10:20 ELA	10:30-10:45 WELLNESS BREAK	10:55-11:35 SPECIALS
10:20 - 10:45 CONTENT	10:45-11:20 LUNCH	
10:45 - 11:00 WELLNESS BREAK	11:20-12:30 CORE BLOCK 2 (ELA or MATH)	11:40-12:25 CONTENT
11:00 - 11:35 LUNCH		12:25-12:40 WELNESS BREAK
11:35 - 12:50 MATH	12:30-1:15 CONTENT	12:40-1:15 LUNCH
12:50 - 1:15 STRUCTURED PLAY		1:15-1:30 DISMISSAL
1:15-1:30 DISMISSAL	1:15-1:30 DISMISSAL	1:15-1:30 DISMISSAL

Students in Grades 7-12

We will begin with a structured instructional program online. This will be a remote instruction model for seventh through twelfth graders. We want to assure you that our faculty and administration is committed to providing the best possible course of study we can develop. Our standards will be high and we will be committed to providing students opportunities to engage with their teachers and have opportunities to work independently. **All work will be graded and report cards will be sent to parents with attendance/participation recorded.** We are also developing a plan for evening office hours for a HCSD teacher to offer “homework help” on a predictable basis. Providing you with the best education possible is our commitment to you! We are working on the specifics of our remote instructional model and will be sharing more information prior to the start of the school year.

As a side note: We will be evaluating our needs for staffing on a regular basis and as soon as we can be assured that we have conditions for offering our secondary students access to in-person learning, even if it is a few times a week, we will make those adjustments. We ALL NEED TO STAY HEALTHY so we can keep everyone moving in the same direction!

Additional Programming:

7th Grade through 12th Grade Students who receive their instruction in a 12:1:1 classroom environment will attend school at **Dennis M. Kenney Middle School**. At this time we are arranging for all related therapies. More information will be sent to each family prior to the start of the school year.

Students who attend CiTi BOCES Programs will attend their programs per the program schedule. We have not received the full schedule from BOCES. The CiTi BOCES administration is designing a schedule that allows for students to attend in person following required social distancing and other regulations in all of their programming.

In Summary

Although I wish I could go back to last school year and have different kinds of worries, I cannot. I want to assure you that all of our planning is based on extremely conservative models that are well-thought-out. Going forward, we are very open to new ideas and thoughts. You will find a link on our webpage that includes our "Return to Instruction" plan. We will consider all of our documents as living documents so we can stay current and offer you the information you need to support your family. In addition, a button will allow you to ask questions and make statements to the entire administrative team so we can consider your thinking and answer questions!

Please continue to take care of one another. Remember, next week all families will receive a survey via email from my office. I ask that you fill it out as soon as possible so we may continue to develop our plans.

My Best,

Christopher A. Staats

Christopher A. Staats
Superintendent